

**REGIONAL CRIME VICTIM
CRISIS CENTER dba
REGIONAL VICTIM CRISIS
CENTER**

FINANCIAL STATEMENTS

AND

INDEPENDENT AUDITOR'S
REPORT

SEPTEMBER 30, 2015 and 2014

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REGIONAL CRIME VICTIM CRISIS CENTER

dba REGIONAL VICTIM CRISIS CENTER

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INDEPENDENT AUDITOR'S REPORT

To the Board of Directors
Regional Crime Victim Crisis Center
dba Regional Victim Crisis Center
Abilene, Texas

We have audited the accompanying financial statements of the **Regional Crime Victim Crisis Center dba Regional Victim Crisis Center** (a nonprofit organization) which comprise the statements of financial position as of September 30, 2015 and 2014, and the related statements of activities, cash flows, and functional expenses for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility


Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of the **Regional Crime Victim Crisis Center dba Regional Victim Crisis Center** as of September 30, 2015 and 2014, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.


ROBERTS & MCGEE, CPA

Abilene, Texas
May 26, 2016

REGIONAL CRIME VICTIM CRISIS CENTER
dba REGIONAL VICTIM CRISIS CENTER
STATEMENTS OF FINANCIAL POSITION
September 30, 2015 and 2014

Assets	<u>2015</u>	<u>2014</u>
Current Assets:		
Cash and cash equivalents	\$ 78,908	\$ 51,088
Investments	57,150	57,108
Grants and contract receivables	56,051	43,349
Prepaid expenses	12,669	15,678
Total Current Assets	<u>204,778</u>	<u>167,223</u>
Capital Assets:		
Furniture and equipment	33,451	33,451
Accumulated depreciation	(31,764)	(30,642)
Total Capital Assets	<u>1,687</u>	<u>2,809</u>
Total Assets	<u>\$ 206,465</u>	<u>\$ 170,032</u>
Liabilities and Net Assets		
Current Liabilities:		
Accounts payable and accrued liabilities	\$ 3,270	\$ 6,476
Compensated absences	6,026	7,126
Deferred revenue	6,054	8,600
Total Current Liabilities	<u>15,350</u>	<u>22,202</u>
Net assets:		
Unrestricted		
Undesignated	163,370	125,085
Designated by Board-Jay Hatcher Fund	4,745	4,745
Temporarily restricted	23,000	18,000
Total Net Assets	<u>191,115</u>	<u>147,830</u>
Total Liabilities and Net Assets	<u>\$ 206,465</u>	<u>\$ 170,032</u>

The accompanying notes are an integral part of these financial statements.

REGIONAL CRIME VICTIM CRISIS CENTER
dba REGIONAL VICTIM CRISIS CENTER
STATEMENTS OF ACTIVITIES
For the Years Ended September 30, 2015 and 2014

	2015	2014
UNRESTRICTED NET ASSETS:		
Revenues, Gains, and Other Support:		
Grants\contract support	\$ 527,141	\$ 429,362
Contributions	130,381	66,173
Special events	20,469	20,137
Interest income	938	83
Other income	331	2,388
Net assets released from restrictions	42,366	20,000
Total Revenues, Gains, and Other Support	721,626	538,143
Expenses:		
Program services	526,970	453,565
Support services:		
Management and general	108,907	88,881
Fund-raising	47,464	48,820
Total support services	156,371	137,701
Total Expenses	683,341	591,266
Increase (Decrease) in Unrestricted Net Assets	38,285	(53,123)
TEMPORARILY RESTRICTED NET ASSETS:		
Contributions	47,366	30,000
Net assets released from restrictions	(42,366)	(20,000)
Increase (Decrease) in Temporarily Restricted Net Assets	5,000	10,000
Total Change in Net Assets	43,285	(43,123)
Net Assets at Beginning of Year	147,830	190,953
Net Assets at End of Year	\$ 191,115	\$ 147,830

The accompanying notes are an integral part of these financial statements.

REGIONAL CRIME VICTIM CRISIS CENTER
dba REGIONAL VICTIM CRISIS CENTER
STATEMENTS OF CASH FLOWS
For the Years Ended September 30, 2015 and 2014

	<u>2015</u>	<u>2014</u>
Cash flows from operating activities:		
Change in net assets	\$ 43,285	\$ (43,123)
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	1,122	1,122
(Increase) decrease in:		
Grants and contract receivables	(12,702)	9,281
Prepaid expenses	3,009	(3,855)
Increase (decrease) in:		
Accounts payable and accrued liabilities	(3,206)	2,648
Compensated absences	(1,100)	670
Deferred revenue	(2,546)	(3,630)
	<u>27,862</u>	<u>(36,887)</u>
Net cash provided (used) by operating activities		
Cash flows from investing activities:		
Change in investments	<u>(42)</u>	<u>(68)</u>
Net cash used by investing activities	<u>(42)</u>	<u>(68)</u>
Net change in cash and cash equivalents	27,820	(36,955)
Cash and cash equivalents at beginning of year	<u>51,088</u>	<u>88,043</u>
Cash and cash equivalents at end of year	<u>\$ 78,908</u>	<u>\$ 51,088</u>

The accompanying notes are an integral part of these financial statements.

REGIONAL CRIME VICTIM CRISIS CENTER
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STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended September 30, 2015

	2015			
	Program Services	Support Services		Total
		Management & General	Fund Raising	
Personnel costs:				
Salaries	\$ 313,942	\$ 73,253	\$ 31,394	\$ 418,589
Contract labor		433		433
Payroll taxes	24,521	5,721	2,452	32,694
Retirement plan	15,299	3,570	1,530	20,399
Health insurance\HSA	38,011	8,869	3,801	50,681
Depreciation	1,010	112		1,122
Dues and fees	1,245	138		1,383
Equipment lease	3,714	413		4,127
Insurance	10,687	1,187		11,874
Legal and accounting	8,403	934		9,337
Miscellaneous		1,908		1,908
Office supplies	6,199	689		6,888
Postage and freight	511	57		568
Printing	4,864	541		5,405
Professional services	11,495	1,277		12,772
Program supplies	3,684			3,684
Public relations		2,753		2,753
Rent	39,421	2,516		41,937
Seminars and training	4,113	457		4,570
Software and equipment	14,399	1,598		15,997
Special events and fund raising			8,287	8,287
Telephone, internet, pagers	7,333	468		7,801
Travel	18,119	2,013		20,132
	18,119	2,013		20,132
Total expenses	\$ 526,970	\$ 108,907	\$ 47,464	\$ 683,341

The accompanying notes are an integral part of these financial statements.

REGIONAL CRIME VICTIM CRISIS CENTER
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STATEMENT OF FUNCTIONAL EXPENSES
For the Year Ended September 30, 2014

	2014			
	Program Services	Support Services		Total
		Management & General	Fund Raising	
Personnel costs:				
Salaries	\$ 284,092	\$ 61,778	\$ 29,355	\$ 375,225
Contract labor		260		260
Payroll taxes	22,155	4,726	2,246	29,127
Retirement plan	12,943	2,820	1,341	17,104
Health insurance\HSA	36,067	7,860	3,737	47,664
Depreciation	1,010	112		1,122
Dues and fees	488	54		542
Equipment lease	2,803	311		3,114
Insurance	10,479	1,164		11,643
Legal and accounting	12,544	1,394		13,938
Miscellaneous		844		844
Office supplies	6,106	678		6,784
Postage and freight	707	78		785
Printing	2,259	251		2,510
Professional services	2,846	316		3,162
Program supplies	3,611			3,611
Public relations		1,966		1,966
Rent	34,646	2,211		36,857
Seminars and training	3,569	397		3,966
Software and equipment	153	17		170
Special events and fund raising			12,141	12,141
Telephone, internet, pagers	5,365	342		5,707
Travel	11,722	1,302		13,024
	11,722	1,302		13,024
Total expenses	\$ 453,565	\$ 88,881	\$ 48,820	\$ 591,266

The accompanying notes are an integral part of these financial statements.

REGIONAL CRIME VICTIM CRISIS CENTER
dba REGIONAL VICTIM CRISIS CENTER
NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended September 30, 2015 and 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A summary of **Regional Crime Victim Crisis Center dba Regional Victim Crisis Center's** (the "Organization") significant accounting policies consistently applied in the preparation of the accompanying financial statements follows:

Organization and Nature of Activities

Regional Crime Victim Crisis Center was incorporated in August 1997. The Organization had previously functioned, since 1977, as an operating segment of the Abilene Regional MH/MR Center. The Organization began receiving revenues in its own name under grant contracts effective September 1997. The Organization obtained an assumed name certificate for **Regional Victim Crisis Center** in November of 2012.

The Organization's primary purpose is to provide emotional support and assistance to victims of violent crimes. Services are primarily provided to residents of the City of Abilene and the surrounding area. Ten full-time staff members and many active volunteers, who have been trained by the Organization, are utilized in providing services. A 24-hour hotline is maintained, as well as in-person assistance, to provide information and support during times of crisis and trauma related to criminal activities. The Organization's educational activities include Sexual Assault Awareness seminars and in-school educational seminars. The Organization works closely with the Taylor County District Attorney's office, area law enforcement agencies, local trauma centers, and the state's Child Protective Services to provide the highest level of victim's assistance possible.

Basis of Accounting

The financial statements of the Organization have been prepared on the accrual basis of accounting in accordance with accounting principles generally accepted in the United States of America. The focus of the financial statements is to present the Organization as a whole and to present balances and transactions according to the existence or absence of donor-imposed restrictions. The Organization is required to report information regarding its financial position and activities according to the three classes of net assets presented below.

Unrestricted net assets - Net assets that are not subject to donor-imposed restrictions.

Temporarily restricted net assets - Net assets subject to donor-imposed restrictions that may or will be met either by actions of the Organization and/or by the passage of time. When a restriction expires, temporarily restricted net assets are reclassified to unrestricted net assets.

Permanently restricted net assets - Net assets subject to donor-imposed restrictions that they be maintained permanently by the Organization. Generally, the donors of these assets permit the Organization to use or expend part or all of the income (or other economic benefit) derived from the donated assets. There were no permanently restricted net assets at September 30, 2015 and 2014.

REGIONAL CRIME VICTIM CRISIS CENTER
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NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended September 30, 2015 and 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Revenue

The Organization receives substantially all of its grant and contract revenue from the State of Texas, Taylor County, and the City of Abilene. The Organization recognizes contract revenue (up to the contract ceiling) from its contracts either on a pro-rata basis over a 12-month period, which represents the service period for certain contracts, or to the extent of expenses incurred, depending on the contract. Interest income is recognized when earned.

Contributions and Recognition of Donor Restrictions

All contributions are considered to be available for unrestricted use unless specifically restricted by the donor. Amounts received that are designated for future periods or restricted by the donor for specific purposes are reported as temporarily restricted support. Expirations of temporary restrictions on net assets (i.e., the donor-stipulated purpose has been fulfilled and/or stipulated time period has elapsed) are reported as reclassifications between applicable classes of net assets under the caption "Net assets released from restrictions."

Contributions, including unconditional promises to give, are recognized as revenues in the period received. Conditional promises to give are not recognized until they become unconditional, that is when the conditions on which they depend are substantially met. Contributions of assets other than cash are recorded at their estimated fair value. Contributions to be received after one year are discounted at an appropriate discount rate commensurate with the risks involved. Amortization of discount is recorded as additional contribution revenue in accordance with donor-imposed restrictions, if any, on the contributions.

Use of Estimates

The preparation of financial statements in accordance with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, the disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Income Tax Status

The Organization is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code (IRC). The Organization did not conduct unrelated business activities; therefore, the Organization has made no provision for federal income taxes in the accompanying financial statements. In addition, the Organization is not a "private foundation" within the meaning of Section 509(a) of the IRC.

Tax positions taken related to the Organization's tax-exempt status, unrelated business income activities, and other miscellaneous tax positions have been reviewed, and management believes that material positions taken by the Organization will more likely than not be sustained by examinations. Accordingly, the Organization has not recorded a liability for uncertain tax positions. As of September 30, 2015, the Organization's tax years 2012 to 2015 remain subject to examination.

REGIONAL CRIME VICTIM CRISIS CENTER
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NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended September 30, 2015 and 2014

NOTE 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Functional Allocation of Expenses

The costs of providing the various programs and other activities have been summarized on a functional basis in the statement of activities. Accordingly, most indirect costs have been allocated among the programs and supporting services benefited.

Cash and Cash Equivalents

For the purposes of the statements of cash flows, the Organization considers all cash and cash investments with original maturities of three months or less to be cash equivalents.

Investments

Investments consist entirely of a certificate of deposit at September 30, 2015 and 2014. Investments are valued at estimated market value.

Grants and Contract Receivables

Grants receivables consist of amounts due from grantor agencies to reimburse the Organization for costs incurred that are reimbursable through federal or state grants. Contract receivables include amounts due from Taylor County under a contractual agreement. All amounts are deemed collectible and an allowance has not been established.

Capital Assets

Furniture and equipment additions are recorded at cost. Donated capital assets are capitalized at estimated fair value and recorded as contributions in the year received. Maintenance, repairs and renewals are expensed as incurred while additions and improvements in excess of \$1,000 are capitalized. Depreciation is computed using the straight-line method in amounts sufficient to amortize the cost of property and equipment over their estimated useful lives, which are as follows:

Furniture and equipment	3 - 10 years
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Subsequent Events

Management has evaluated subsequent events through May 26, 2016, the date the financial statements were available to be issued.

NOTE 2: INVESTMENTS

The Organization has invested in a certificate of deposit that renews annually with the earnings being reinvested. The market value of the certificate of deposit at September 30, 2015 and 2014 was \$57,150 and \$57,108.

REGIONAL CRIME VICTIM CRISIS CENTER
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NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended September 30, 2015 and 2014

NOTE 3: GRANTS AND CONTRACT RECEIVABLES

As of September 30, 2015 and 2014, receivables from grants and contracts consisted of balances due from the Office of the Attorney General of Texas of \$23,379 and \$11,696, respectively, and balances due from the Criminal Justice Division of the Office of the Governor of \$15,193 and \$11,505, respectively. At September 30, 2015 and 2014, balances were due from the Texas CASA of \$17,479 and \$5,148. The balance due from Taylor County was \$15,000 at September 30, 2014.

NOTE 4: PROPERTY AND EQUIPMENT

	2015	2014
Furniture and equipment	\$ 33,451	\$ 33,451
Accumulated depreciation	(31,764)	(30,642)
Net property and equipment	\$ 1,687	\$ 2,809

Depreciation expense for the years ended September 30, 2015 and 2014 was \$1,122.

NOTE 5: TEMPORARILY RESTRICTED NET ASSETS

The following net assets were temporarily restricted at September 30, 2015 and 2014:

	2015	2014
Temporarily Restricted For:		
Facilities expansion	\$ 8,000	\$ 8,000
CASA program		10,000
Time	15,000	
	\$ 23,000	\$ 18,000

NOTE 6: DESIGNATED NET ASSETS

The Organization raised funds in memory of Jay Hatcher, a former member of the Board of Directors. The Board designated the funds as a memorial to Jay to be used at the Board's discretion or as an endowment.

NOTE 7: DONATED SERVICES

The Organization receives a significant amount of donated services from unpaid volunteers who assist in providing program services, fund raising, and special projects. No amounts have been recognized in the statements of activities because the criteria for recognition have not been satisfied. Certain grant contracts require matching funds. A calculation of donated services at rates of \$15 to \$20 per hour is a specifically allowed match provided by the Organization.

REGIONAL CRIME VICTIM CRISIS CENTER
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NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended September 30, 2015 and 2014

NOTE 8: OPERATING LEASES

The Organization leases its office space. Future minimum lease payments are as follows:

Year ending September 30, 2016	<u>\$ 14,283</u>
	<u>\$ 14,283</u>

NOTE 9: GRANTS, CONTRACTS, AND CONTRIBUTIONS

Funding Source	Grant Contract Period	Total Contract Amount	Support Recognized This Year
Office of the Attorney General of Texas SAPCS - State	09/01/14-08/31/15 \$ 09/01/15-08/31/16	66,314 \$ 66,314	61,360 4,956
Office of the Attorney General of Texas SAPCS - Federal	02/01/14-01/31/15 03/01/15-01/31/16	30,695 35,372	21,394 20,149
Office of the Attorney General of Texas SAPCS - Federal Block	02/01/15-09/30/15	10,102	10,101
Victims' Assistance Discretionary Grant Other Victim Assistance Grant (OVAG)	09/01/14-08/31/15	42,000	38,448
Office of the Governor of Texas Criminal Justice Grant (CAAVVC)	09/01/14-08/31/15 09/01/15-08/31/16	103,816 125,072	96,588 10,381
Office of the Governor of Texas Criminal Justice Grant (CSVSA)	09/01/14-08/31/15 09/01/15-08/31/16	60,000 60,000	55,721 4,811
Texas CASA CVC Big Country CASA	10/01/14-08/31/15	58,536	58,065
Texas CASA VOCA Big Country CASA	09/01/14-08/31/15	20,000	18,334
United Way of Abilene	01/01/14-12/31/14 01/01/15-12/31/15	39,000 50,000	9,750 35,833
Taylor County, Texas	10/01/14-09/30/15	30,000	30,000
City of Abilene	10/01/14-09/30/15	51,250	51,250
			\$ 527,141

REGIONAL CRIME VICTIM CRISIS CENTER
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NOTES TO THE FINANCIAL STATEMENTS
For the Years Ended September 30, 2015 and 2014

NOTE 9: GRANTS, CONTRACTS, AND CONTRIBUTIONS – continued

In addition to the grants and contracts summarized above, the Organization has also solicited and received other grants and contributions. During the years ended September 30, 2015 and 2014, grants and contributions totaling \$177,747 and \$96,173, respectively, were received. During the years ended September 30, 2015 and 2014, the organization also received \$20,469 and \$20,137, respectively, from special fund raising events.

NOTE 10: EMPLOYEE RETIREMENT PLAN

The Organization has a defined contribution retirement plan covering substantially all employees. The Organization contributes 6% of each eligible employee's salary to a 403(b) annuity plan. Individual accounts are maintained for each employee by the custodian, Edward Jones. All contributed amounts are 100% vested. Plan expenses incurred by the Organization during the years ended September 30, 2015 and 2014 were \$20,399 and \$17,104, respectively.

NOTE 11: CONCENTRATION OF CREDIT RISK

The Organization maintains its cash in bank accounts that are guaranteed by the Federal Deposit Insurance Corporation (FDIC). At September 30, 2015, the Organization's cash was fully secured by FDIC.

Any of the grant and contract funding sources may, at their discretion, request reimbursement for expenses or return of funds, or both, as a result of a failure by the Organization to comply with the terms of the grants\contracts.